Please follow the below instructions on how to successfully obtain a Delaware Department of Education (DDOE), EdAccess Account and access to the Delaware First Application.

If you already have an existing EdAccess account, please skip to page 3.

Go to the following URL: https://ssoapply.doe.k12.de.us

Click the drop down arrow, choose Delaware First Account, and submit the required information.

Account Request

Welcome to the Delaware Department of Education EdAccess Account Request Page. Please select the account type you would like to apply for and submit the required information. A verification email will be sent to the email address you provide. After you complete verification, your account will be sent to the appropriate place for approval. Once approved, you will receive an email with your account login information.

If you already have a Delaware Department of Education EdAccess Account and forgot your username, please select here.

Please note if you are with a District/Charter School and need assistance logging into EdAccess, you must contact your District/Charter School's Technology Department for assistance; the Department of Education cannot assist you directly with login issues.

For Licensure & Certification assistance contact: Mailbox.Deeds@doe.k12.de.us
For Delaware First assistance contact: Mailbox.DelawareFirst@doe.k12.de.us
For Nonpublic School assistance contact: nps@doe.k12.de.us
For EdAccess Single Sign-On assistance contact: ssologinsupport@doe.k12.de.us

Please note if you are with a District/Charter School and need assistance logging into EdAccess, you must contact your District/Charter School's Technology Department for assistance; the Department of Education cannot assist you directly with login issues.

Please select what type of account you would like to apply for   Delaware First Account   ⌄

Only apply for this account if you are seeking Early Childhood certification for the Delaware Department of Education's Delaware First program.

Full Legal First Name	As it appears on your driver's license
Full Legal Middle Name	As it appears on your driver's license
Full Legal Last Name	As it appears on your driver's license
Email Address	Please enter a valid email address
Primary Phone Number	xxx-xxx-xxxx
What is your date of birth?	MM-DD-YYYY
What are the last four digits of your SSN?	XXXX
Please select a security question	Please select a security question ⌄
Security question answer	Security question answer
What is 2+1?	○ 3 ○ 5 ○ 7

☐ I accept the Terms and Conditions

Submit **Cancel**

A verification email will be sent to the email address you provide.

After you complete verification, your account will be sent to the appropriate place for approval.

Once approved, you will receive an email with your account login information.

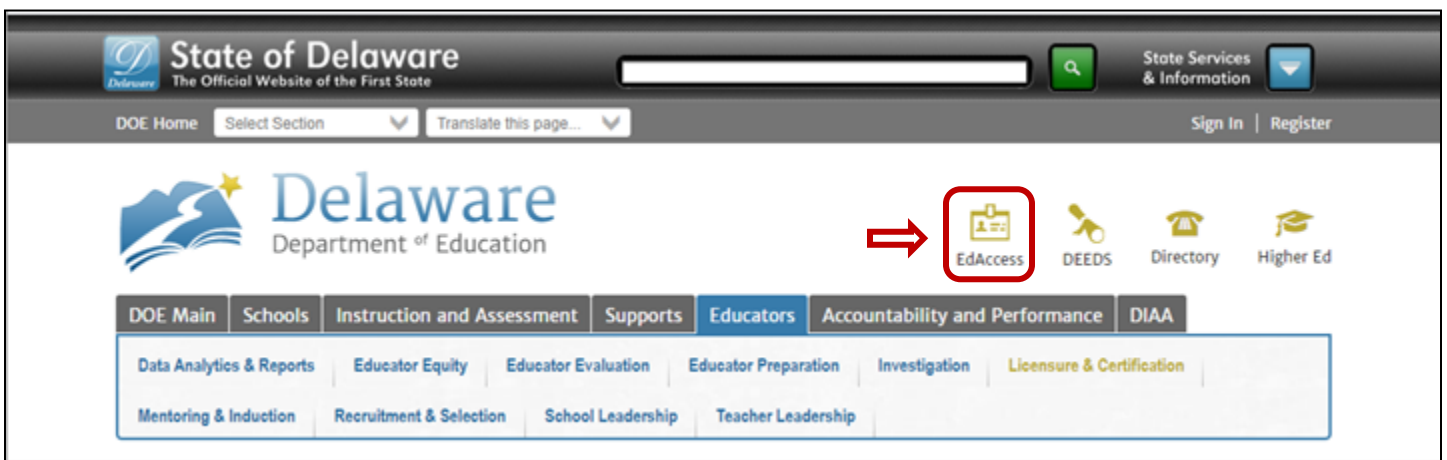Once your account has been approved, you will need to go to the following site to log in to EdAccess.

https://launchpad.classlink.com/ddoe

OR

Go to the Delaware Department of Education website: www.doe.k12.de.us

Select the EdAccess icon in the top right hand corner.

Type in your username and temporary password sent to you in the email confirmation. If you were a previous active IMS user, the username and password will be the same.

The first time you log in with the temporary password, you will be prompted to change your password to something you will remember. When your new password meets our Password Requirements you will receive the 'Acceptable Password' notification.

Your password must:
* Be at least 8 characters long
* Contain at least 1 upper case alpha character
* Contain at least 1 lower case alpha character
* Contain at least 1 numeric character
* Contain at least 1 special character (ex: ! @ # $ % ^ & *)
* Not contain your user IMS ID
* Not be equal to your last 4 passwords
* Not be similar to your old password

You will be taken to a screen that looks similar to the following. Select the Delaware First icon.